



Office of Student Financial Aid

### Financial Aid Appeal Form

Submit the financial aid appeal form, along with your written statement and supporting documentation to the SGTC Financial Aid Office.

***\*If your appeal is not processed before the payment deadline, you are responsible for payment for your classes. You will be reimbursed if you are eligible for a refund.***

\_\_\_\_\_  
Student's Name (Last, First, M.I.)

\_\_\_\_\_  
Student Identification #

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Home Telephone/Cell phone

\_\_\_\_\_  
Work Telephone

\_\_\_\_\_  
E-mail Address

**State your request, why you are requesting it, and what evidence you will provide to support the request. Attach any supporting documentation and/or proof.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Student was ill or severely injured – Statement from physician attached
- Death of immediate family member – Death notice or obituary attached. What is your relationship to family member? \_\_\_\_\_
- Other \_\_\_\_\_

Is this your first financial aid appeal at SGTC? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you attaching supporting documentation to this appeal? Yes \_\_\_\_\_ No \_\_\_\_\_

What type of documentation? \_\_\_\_\_

Semester you requesting financial assistance: Fall \_\_\_\_ Spring \_\_\_\_ Summer \_\_\_\_ Year \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Return to: South Georgia Technical College  
Office of Student Financial Aid  
900 South GA Tech Parkway  
Americus, Georgia 31709  
229-931-2319

Date Received by Financial Aid Office and entered on Log form: \_\_\_\_\_

Received by whom: \_\_\_\_\_

**Do not write on this side (For Financial Aid Office use only).**

Decision of financial aid counselor: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
*Print name*

STATUS OF REQUEST:

\_\_\_\_\_ Approved \_\_\_\_\_

\_\_\_\_\_ Denied \_\_\_\_\_

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COMMENTS:

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Reviewed by Financial Aid Director:

\_\_\_\_\_ Today's Date: \_\_\_\_\_  
*signature*

Student contacted by: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Disposition:

1. Enter the appeal on the Financial Aid Office Appeal Log form located in Director's office.
2. File this appeal and all attachments in student's financial aid file.