



Residence Hall Application

Please return the following:

Signed Residence Hall Application
Signed Residence Security Information Form
Signed Background Check Form
Signed Housing Agreement
Signed Meningococcal Statement
\$150 deposit- Check or money order made payable to SGTC

To: South Georgia Technical College
ATTN: Student Affairs
900 South Georgia Tech Parkway, Americus, GA 31709
Email: virgilia.edge@southgatech.edu

Student Information

Name: _____ SGTC Student ID/SSN: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Birth Date: _____

Email: _____

Program of Study: _____ Gender: Male Female

Requested Move-In Date: Year: _____ Term: Fall Spring Summer

Allergies: _____

Any medical information you wish to share with us? _____

Emergency Contact Information (If under 18 years of age, MUST be a parent or legal guardian)

Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Second Phone Number: _____

Email: _____

Automobile Information

Do you plan to have an automobile on campus: Yes No

If yes, list: Year: _____ Model: _____ Color: _____ Tag Number: _____

Room Preference

Room Request: Private Room Semi-Private Room

Note: A private room costs more per term than a semi-private room and is subject to availability. In order to request a specific roommate, the request must be mutual between the two parties involved.

Completion of this application does not guarantee the student a room or a particular roommate. The \$150.00 damage deposit will be refunded if no room is available, according to the SGTC Student Handbook/Catalog guidelines.

Name of Requested Roommate: _____

Disability Information

SGTC is committed to providing access for all people with disabilities and will provide accommodation if notified. If special accommodations are needed, please contact Vice President of Student Affairs at 229.931.2252. If possible, please provide requests for special accommodations at least one month prior to the anticipated occupancy.

Resident Acknowledgement and Agreement

I understand that it is my obligation to review the rules and regulations of SGTC Residence Hall. I agree to abide by these rules and regulations. Further, I accept financial responsibility for damages I cause and missing items I remove both in my assigned room and on the campus at large.

Student Signature

Date

As set forth in its student catalog/handbook, South Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Title IX Coordinator, Eulish Kinchens, at 229-931-2249 or ekinchens@southgatech.edu or Section 504 and ADA Coordinator, Jennifer Robinson, at 229-931-2595 or jennifer.robinson@southgatech.edu. South Georgia Technical College is located at 900 South GA Tech Parkway, Americus, Georgia 31709-8167. The Crisp County Campus is located at 402 North Midway Road, Cordele, Georgia, 31015.

RESIDENCE HALL SECURITY INFORMATION FORM

****CONFIDENTIAL****

Print Name: _____
Last First Middle

Recent troubling events have occurred on college campuses across the nation. Persons with past criminal backgrounds have moved into college residence halls without the college's knowledge. The laws of most states, including Georgia, do not require law enforcement officials to notify college officials when a convicted criminal (on probation or parole) enrolls. It seems reasonable that the college be informed when an applicant for housing has been arrested and/or convicted of a serious crime. Being arrested and/or convicted does not automatically exclude one from on-campus housing. However, those who have committed crimes which pose a threat to our residents' property or persons do not need to live on campus where they have easy access to college students and their belongings. A panel will review each situation.

While crime is low at SGTC, we want to do everything in our power to insure our students' safety. Therefore, all on-campus applicants are required to complete the following. (Note: no student will be assigned a room until this form is submitted and approved)

1. Have you ever been arrested (excluding minor traffic citations)? ____ Yes ____ No
If yes, attach complete information for each arrest, including:
a) charges b) date of arrest and c) city/county and state of arrest
2. Have you ever been convicted of a crime? ____ Yes ____ No
If yes, attach information about the crime(s) for which you were convicted and the date(s) of conviction
3. Please list every state that you have lived in.

4. Are you currently on probation or parole? ____ Yes ____ No
If yes, attach details and restrictions. Include your current probation/parole officer's name and phone number.

I hereby affirm that I have told the entire truth on this form. I understand that if it is learned that I have not been completely honest, I will be subject to removal from housing and suspension from the college. I grant permission for South Georgia Technical College to complete a background investigation, including a criminal background check if necessary, to confirm the information that I have provided.

I further agree to immediately inform the Director of Campus Safety and Housing if I am arrested or convicted of a crime while in residence at SGTC. Failure to inform the Director within seven (7) calendar days will result in removal and/or suspension. I also understand that my residence hall contract can be voided/terminated as a result of criminal activity, whether a misdemeanor or a felony).

Signature of Student

Today's Date

If under age 18, signature of Parent or Guardian

Today's Date

South Georgia Technical College does not discriminate on the basis of race, color, national origin, or disability



www.southgatech.edu

BACKGROUND CHECK FORM

APPLICANT NAME: _____
Last First Middle

Social Security Number: _____

Date of Birth: _____ Race: _____ Sex: Male Female

Email Address of Student _____

****Note: Student must have an active email address in order to complete the mandatory residence hall background check****

Please retain the attached paperwork concerning the steps necessary to complete the background check.



Residence Hall
Meningococcal Statement

IMPORTANT:

Read the Meningococcal Vaccine information provided by South Georgia Technical College before signing. For more information, visit your local county health department.

I have been vaccinated against meningococcal disease **OR** I have reviewed the information regarding the disease provided to me by South Georgia Technical College. I understand that I am not required to take the Meningitis vaccination, but I have been advised where to obtain the vaccination if I desire to do so.

Printed Name of Student and/or Legal Guardian

Date

Signature of Student, or if Student is a Minor, Signature of Parent or Legal Guardian

Relationship to Student

Meningococcal Vaccine information provided by SGTC

Vaccine Information Statement
(Interim) Meningococcal Vaccine
(10/14/2011) 42 U.S.C. §300aa-26
Department of Human and Health Services
Centers for Disease Control and Prevention
Also available online: <http://www.cdc.gov/vaccines/hcp/vis/vis-statements/mening.html>
Many vaccine Information Statements are available in español and other languages.
See <http://www.immunize.org/vis>.

As set forth in its student catalog/handbook, South Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Title IX Coordinator, Eulish Kinchens, at 229-931-2249 or ekinchens@southgatech.edu or Section 504 and ADA Coordinator, Jennifer Robinson, at 229-931-2595 or jennifer.robinson@southgatech.edu. South Georgia Technical College is located at 900 South GA Tech Parkway, Americus, Georgia 31709-8167. The Crisp County Campus is located at 402 North Midway Road, Cordele, Georgia, 31015.



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Fee schedule for Full-Time Dorm student registered for 12 semester hours*

(The rate for additional hours is \$100 per semester hour up to a maximum of 15 semester hours.)



Dorm Deposit	\$ 150 (Typically a one-time fee)
Tuition (12 hours)	\$1,200
Fees	\$ 346
Dorm/Cafeteria	<u>\$2,700</u> (Double-occupancy room and meal plan)
Total	\$4,396* (Without any financial aid applied)

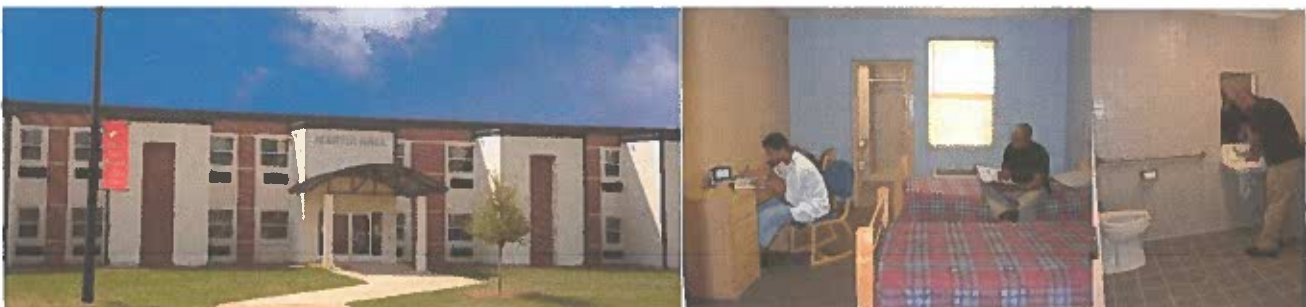
*This total may be reduced if the student is eligible for Financial Aid (Hope and Pell Grants). Financial aid must be processed and the remainder of the above fees paid before a student is considered for a dorm room. Dorm rooms are assigned on a first-come, first-pay basis for those who have completed the entire dorm application forms and process.

Fee Schedule for Commercial Truck Driving

Dorm Deposit	\$ 150
Tuition	\$1,188
Fees	\$ 346
Fuel Surcharge	\$ 185
Drug Test Fee	\$ 70
Dorm/Cafeteria	<u>\$1,350</u>
Total	\$3,289

Fee Schedule for Law Enforcement Academy

Dorm Deposit	\$ 150
Tuition	\$1,575
Fees	\$ 346
Dorm/Cafeteria	<u>\$2,700</u>
Total	\$4,771



ALL RESIDENTS SHOULD BRING:

- Bedding Sheets set - Sizes 35x80x6 (Twin Long)
- Pillow
- Pillow Cases
- Blankets/Spreads/Comforter
- Alarm Clock
- TV
- Mini-refrigerator
- Microwave
- Towels
- Wash Cloths
- Shower Curtain
- Shower Rod
- Shower Mats
- Personal Items (Deodorant, Soap, Tissue, etc.)
- Cleaning Products (Clorox, Toilet Brush, etc.)

DORM ROOMS INCLUDE:

- Free WiFi access is available in both residence halls 24/7
- Free cable TV service is provided to each resident's room
- Keyed entry to individual dorm rooms
- 4 drawer chest and individual closet
 - Computer desk with chair
- Private bathrooms in each room

COMMON AREAS FEATURE:

- Big-screen TV with extended cable service
- Comfortable sitting area with game tables
 - Vending Machines
- Coin-operated washers and dryers
 - Microwave

*Each dorm has a selected student who serves as Resident Assistant (RA) to assist the students in the residence hall. The primary responsibilities of the RA are to assist residents and act as liaison to the residents and to the Campus Safety/Dorm Director.

*Resident's belongings are their personal responsibility. SGTC is not responsible for any damage or theft of personal belongings. Students should secure personal belongings when leaving their dorm rooms. Residents are encouraged to record serial numbers of personal TVs, gaming consoles, computers, etc.

*South Georgia Technical College is an equal opportunity institution. The following persons have been designated to handle inquiries regarding the non-discrimination policies: Title IX Coordinator, Eulish Kinchens, 229.931.2249 or ekinchens@southgatech.edu.



Steps for completing **mandatory** dorm background form

****Student must have an active email address to complete the mandatory dorm background check form. ****

- Fill out the mandatory dorm background check form! (In your packet)
- After returning completed packet each candidate will automatically receive an email invitation from Accurate to login and provide us with their outstanding information.
- The email will include a secure URL asking the Candidate to create unique login to Candidate Portal.
- If the Candidate does not login within 10 days from the time of order, the package will automatically be cancelled.
- Candidates will automatically receive a new invitation after 3 days and 7 days as a reminder, and an alert email will be sent to the Requestor if they have not answered our invitation.

The State of Georgia has invited you to complete an online Screening Information Form in order to conduct a background check.

Please go to the following link to register [Screening Submission Form](#).

Or copy and paste the link below:

<https://myportal.accuratebackground.com/#/security/altRegistration/oV8GIEwygIn5cY40Kifseg>

Please ensure you have all information necessary to fill out the online Screening Information Form, which may include employment and education history, driver's license or other relevant information, depending on the type of checks performed.

Clicking on the link above will take you to a secure website protected by an encrypted Secure Sockets Layer (SSL). Your browser settings can affect the ability of the link to open a browser window correctly. If the link doesn't connect properly, copy and paste the URL to a new browser window to access the login page.

Thank you,
Accurate Background
Irvine, CA
[Contact Us](#)
[E-mail Us](#)

Accurate Background

*Call Stephanie Preskitt at 229-931-2454 (spreskitt@southgatech.edu) if you have any questions regarding this process.

Please retain the attached steps for your records, on how to complete the dorm background check.



Important Information for Dorm Students

Housing Policies:

- All dorm residents will be required to wear a face mask inside the dormitories in all of the common areas, including hallways, lobbies, laundry facilities, and other shared spaces
- All dorm students should keep their hands washed and avoid touching their face at all times
- NO outside guests will be allowed in the dorms. That includes occupants of the other dorm on campus.
- All dorm students will be required to keep their assigned room clean and sanitized at all times
- Common areas will be disinfected on a daily basis
- No students will be allowed to stay in the dorms during the Winter break in December

Students Who Receive a Positive COVID-19 Test:

- The student should contact their instructor immediately, and the instructor will then notify the campus COVID Coordinator
- If the student is running a high fever (over 100.5), the student should contact a relative to come and pick them up. If there is a long time lapse involved before the relative can arrive, and the student resides in a private dorm room, the student will stay inside of their assigned room until the relative arrives.
- If the student's home is located in another state or country, or if a student chooses not to go home, that student must remain in their private dorm room for a period of no less than 14 days.
- A student who is not housed in a private room will be immediately relocated to one of the quarantine rooms located in James Hall until a relative can pick them up. If the student remains at school during the time of his/her sickness, the student will remain in the quarantine room for a period of no less than 14 days.
- Any student who receives a positive test result and who remains in quarantine, either in their own room, or in one of the specified quarantine rooms, will receive meals three times a day, delivered by SGTC employees. The meals will be placed on a table outside of the dorm room.
- Students living in the same dorm as the sick student will be notified of the situation by an SGTC employee as soon as possible

Students Who Have Been Exposed to a Confirmed COVID-19 case:

- The student who has been exposed to a confirmed COVID-19 case should notify their instructor immediately, and the instructor will then notify the campus COVID Coordinator.
- The student will be contacted to determine the COVID-19 risk and the potential need for a period of quarantine
- A student who is self-quarantined will have three meals delivered to their room each day by employees of SGTC
- If a student has an underlying medical condition and requires special accommodations, they should contact the Special Populations Coordinator at 229-931-2595

VACCINE INFORMATION STATEMENT

Meningococcal Vaccines

What You Need to Know

Many Vaccine Information Statements are available in Spanish and other languages. See www.immunize.org/vis

Hojas de información sobre vacunas están disponibles en español y en muchos otros idiomas. Visite www.immunize.org/vis

1

What is meningococcal disease?

Meningococcal disease is a serious bacterial illness. It is a leading cause of bacterial meningitis in children 2 through 18 years old in the United States. Meningitis is an infection of the covering of the brain and the spinal cord.

Meningococcal disease also causes blood infections.

About 1,000–1,200 people get meningococcal disease each year in the U.S. Even when they are treated with antibiotics, 10–15% of these people die. Of those who live, another 11%–19% lose their arms or legs, have problems with their nervous systems, become deaf, or suffer seizures or strokes.

Anyone can get meningococcal disease. But it is most common in infants less than one year of age and people 16–21 years. Children with certain medical conditions, such as lack of a spleen, have an increased risk of getting meningococcal disease. College freshmen living in dorms are also at increased risk.

Meningococcal infections can be treated with drugs such as penicillin. Still, many people who get the disease die from it, and many others are affected for life. This is why preventing the disease through use of meningococcal vaccine is important for people at highest risk.

2

Meningococcal vaccine

There are two kinds of meningococcal vaccine in the U.S.:

- Meningococcal conjugate vaccine (MCV4) is the preferred vaccine for people 55 years of age and younger.
- Meningococcal polysaccharide vaccine (MPSV4) has been available since the 1970s. It is the only meningococcal vaccine licensed for people older than 55.

Both vaccines can prevent 4 types of meningococcal disease, including 2 of the 3 types most common in the United States and a type that causes epidemics in Africa. There are other types of meningococcal disease; the vaccines do not protect against these.

Routine vaccination

Two doses of MCV4 are recommended for adolescents 11 through 18 years of age: the first

3

Who should get meningococcal vaccine and when?

dose at 11 or 12 years of age, with a booster dose at age 16.

Adolescents in this age group with HIV infection should get three doses: 2 doses 2 months apart at 11 or 12 years, plus a booster at age 16.

If the first dose (or series) is given between 13 and 15 years of age, the booster should be given between 16 and 18. If the first dose (or series) is given after the 16th birthday, a booster is not needed.

Other people at increased risk

- College freshmen living in dormitories.
- Laboratory personnel who are routinely exposed to meningococcal bacteria.
- U.S. military recruits.
- Anyone traveling to, or living in, a part of the world where meningococcal disease is common, such as parts of Africa.
- Anyone who has a damaged spleen, or whose spleen has been removed.
- Anyone who has persistent complement component deficiency (an immune system disorder).
- People who might have been exposed to meningitis during an outbreak.

Children between 9 and 23 months of age, and anyone else with certain medical conditions need 2 doses for adequate protection. Ask your doctor about the number and timing of doses, and the need for booster doses.

MCV4 is the preferred vaccine for people in these groups who are 9 months through 55 years of age. MPSV4 can be used for adults older than 55.



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention

4**Some people should not get meningococcal vaccine or should wait.**

- Anyone who has ever had a severe (life-threatening) allergic reaction to a previous dose of MCV4 or MPSV4 vaccine should not get another dose of either vaccine.
- Anyone who has a severe (life threatening) allergy to any vaccine component should not get the vaccine. *Tell your doctor if you have any severe allergies.*
- Anyone who is moderately or severely ill at the time the shot is scheduled should probably wait until they recover. Ask your doctor. People with a mild illness can usually get the vaccine.
- Meningococcal vaccines may be given to pregnant women. MCV4 is a fairly new vaccine and has not been studied in pregnant women as much as MPSV4 has. It should be used only if clearly needed. The manufacturers of MCV4 maintain pregnancy registries for women who are vaccinated while pregnant.

Except for children with sickle cell disease or without a working spleen, meningococcal vaccines may be given at the same time as other vaccines.

5**What are the risks from meningococcal vaccines?**

A vaccine, like any medicine, could possibly cause serious problems, such as severe allergic reactions. The risk of meningococcal vaccine causing serious harm, or death, is extremely small.

Brief fainting spells and related symptoms (such as jerking or seizure-like movements) can follow a vaccination. They happen most often with adolescents, and they can result in falls and injuries.

Sitting or lying down for about 15 minutes after getting the shot—especially if you feel faint—can help prevent these injuries.

Mild problems

As many as half the people who get meningococcal vaccines have mild side effects, such as redness or pain where the shot was given.

If these problems occur, they usually last for 1 or 2 days. They are more common after MCV4 than after MPSV4.

A small percentage of people who receive the vaccine develop a mild fever.

Severe problems

Serious allergic reactions, within a few minutes to a few hours of the shot, are very rare.

6**What if there is a serious reaction?****What should I look for?**

Look for anything that concerns you, such as signs of a severe allergic reaction, very high fever, or behavior changes.

Signs of a severe allergic reaction can include hives, swelling of the face and throat, difficulty breathing, a fast heartbeat, dizziness, and weakness. These would start a few minutes to a few hours after the vaccination.

What should I do?

- If you think it is a severe allergic reaction or other emergency that can't wait, call 9-1-1 or get the person to the nearest hospital. Otherwise, call your doctor.
- Afterward, the reaction should be reported to the Vaccine Adverse Event Reporting System (VAERS). Your doctor might file this report, or you can do it yourself through the VAERS web site at www.vaers.hhs.gov, or by calling 1-800-822-7967.

VAERS is only for reporting reactions. They do not give medical advice.

7**The National Vaccine Injury Compensation Program**

The National Vaccine Injury Compensation Program (VICP) is a federal program that was created to compensate people who may have been injured by certain vaccines.

Persons who believe they may have been injured by a vaccine can learn about the program and about filing a claim by calling 1-800-338-2382 or visiting the VICP website at www.hrsa.gov/vaccinecompensation.

8**How can I learn more?**

Ask your doctor.

- Call your local or state health department.
- Contact the Centers for Disease Control and Prevention (CDC):
 - Call 1-800-232-4636 (1-800-CDC-INFO) or
 - Visit CDC's website at www.cdc.gov/vaccines

**Vaccine Information Statement (Interim)
Meningococcal Vaccine**

10/14/2011

42 U.S.C. § 300aa-26

Office Use Only

